

Department of Health and Human Services

HUMAN SERVICES - OFFICE FOR THE COMMUNITY SECTOR

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File:

Chief Executive Officers
Chief Financial Officers
All funded Community Sector Organisations

Subject: Exposure Draft - Community Services Funding Agreement

You will be aware that the Department of Health and Human Services Office for the Community Sector is currently progressing the introduction of an integrated finance, performance and quality framework for the 2009-10 financial year.

The framework was released for consultation and feedback on 13 March 2009.

Mr Kevin Riley, who prepared the original consultant report for an integrated finance and performance framework, has been assisting the Office for the Community Sector to develop operational policies, business processes and supporting documentation for the new framework. Documentation will include a Business Case Template and Risk Assessment Template, both of which are internal proforma, and the Community Services Funding Agreement.

An Exposure Draft Community Services Funding Agreement is now available for your consideration and feedback. The Draft Agreement is the result of extensive work completed by the integrated framework implementation team, led by Mark Pitt and including Kevin Riley. The Manager of DHHS Risk Assessment and Legal Support, Ms Jayne Hay, has also worked closely with the team in developing the document.

An electronic copy of the Exposure Draft is attached to this email. It is also available on the [communityExpress](http://communityexpress.tas.gov.au). Work will continue in refining the Draft document over the next two weeks (to 15 May 2009). Your comments and feedback on the draft are invited and will be considered in the final drafting of the Agreement. However, please note that timing for feedback is limited because of constraints in the funding cycle.

Your comments and feedback should be directed to Mark Pitt on 6233 4097 or mark.pitt@dhhs.tas.gov.au

Please note that the document will be professionally formatted and structured to be used as an electronic template consistent with the Tasmanian Government Style Guide. In view of this, please focus on the content of the Draft, not the layout.


Associate Professor Des Graham
Director

29 April 2009

Copy to: DHHS Operational Units